

## **Dow High Music Booster Club Meeting**

**October 9, 2018**

### **Minutes**

#### **Board members**

President, Michael Hales, 1<sup>st</sup> Vice President, Kim Birch, 2<sup>nd</sup> Vice President, Jen Pisarczyk, Treasurer, Carolyn Southwick, Secretary, Karen Rhee, Band Representative, Kirsten Cochran, Band Representative, Jill Strouse, Orchestra Representative, Lily Kalantar, Orchestra Representative, Kathy Conley, Choir Representative, Doug Wright

**Present at the meeting were:** Michael Hales, Kim Birch, Jen Pisarczyk, Karen Rhee, Kirsten Cochran, Kim Walden, Cindy Stemple, Deb Ahn, Kristin Bond, Steve DeRees, Amanda Thoms, Doug Wright

#### **1) Call to order – Michael Hales**

#### **2) Review and approve**

##### **a. Treasurer's report - Hales**

- Michael distributed the Treasurer's report prepared by Carolyn Southwick.
- The format was changed to better reflect the net income available to be spent by the directors. Fundraising expenses are now reflected under related receipts to show a clear net income number.
- Jen Pisarczyk reported that \$5,550 in sponsorship money had been collected to date. Another \$3,000 is coming in. She estimates that we will have approximately \$10,000 total. Advertisements will appear in the RenFair program.

##### **b. Minutes – Rhee**

- Jen Pisarczyk noted a few corrections to September's minutes: identify Sponsorship Committee, clarify that Carolyn replaces Barbara Ostergaard on the bank account, Jen is also a signer on the account, both Carolyn and Jen have Visa cards on the club account.
- Karen will make these changes and forward updated minutes to be posted on the club website.

##### **c. Approval**

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- Jen Pisarczyk moved to approve the financial report and September minutes. \_\_\_\_\_seconded. They were unanimously approved.

### **3) New business**

#### **a. 2018-2019 Budget – Hales**

- Michael distributed copies of the 2018/2019 budget.
- Several adjustments between budget categories were discussed and will be made.
- Adjustments are to net to the same total budget amount. Expenses are to equal net income available to spend.

#### **b. Financial Reconciling Review – Kristin Bond**

- Kristin met with Carolyn and reviewed 15 transactions throughout 2017/2018 year, 2 deposits, 11 checks and 2 Visa transactions. All items tied to check register and bank statements. One transaction was missing the receipt due unusual circumstances and was deemed to be an isolated instance.
- Kristin could not confirm that all expenditures were approved due to over spending vs. budgets.
- In order to avoid this in the future, the financial statement format was changed to net fundraising expenses against receipts and provide a clear net income amount available to spend.
- The music directors will more closely monitor their expenditures to budget.
- A final 2017-2018 financial statement will be presented to the board. The board would like to see what expenditures were incurred and paid after the May 8, 2018 meeting.

#### **c. Marching Band Showcase – Kim Walden**

- The football locker room or concession stand will be used to count the money.
- Midland High requests that we communicate to the other bands that there is no power on the field.
- Chaperone passes are emailed to the schools.
- We need more volunteers.

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#### **d. RenFair – Kim Birch**

- The committee met last week.
- Programs are in process.
- Details with MCFTA have been worked out.
- After sponsorship sales close on Friday, comp tickets will be mailed out.
- Advertising includes signs and Midland Daily News.
- Staff are already buying tickets.
- Act order is being finalized with Mr. Wolfley, stage manager.
- Tickets go on sale to the general public on Oct. 24.
- We will put Booster Club cards at the will call table.

#### **e. Fruit Sale – Jen Pisarczyk**

- The committee has already met.
- Kick-off is Nov. 28, the Wednesday after Thanksgiving.
- Tally days are Dec. 14, Jan. 4, Jan 9 and Jan. 11.
- Jan. 31 fruit is delivered.
- Distribution dates are 1/31, 2/1 and 2/2.
- Jack's Fruit Market is ready for this year.
- Trucking and freight prices are up this year.
- We have increased prices \$2/case for both.

## **4. Directors reports – Thoms/DeRees**

### **a. Orchestra report – Thoms**

- The fall concert is on October 16 at 7:30PM at Central Auditorium. It will feature soloist Dr. Louise Scott soloing on violin and Jim Hohmeyer conducting. Dr. Scott will also visit all MPS orchestra classes that week.
- The Grove Music Festival will be on October 26 and will feature soloist Madeline Fayette. Madeline will hold master classes during the day and we have two cellists playing for her.
- All-State Auditions are on October 27 and 28 at Bay City Handy Middle School.
- Both the symphony orchestra and honors orchestra are preparing for RenFair on November 17.

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- The winter concert is on December 5 at 7:30PM at Central Auditorium. It will be the first concert of the year with full orchestra.
- The honors orchestra will be playing at Love Light Trees on December 6 at the hospital.

#### **b. Band – DeRees**

- We had a very successful homecoming parade with rolling tempos from the drum line.
- Band Showcase is next week.
- For the Midland/Dow game, we will be the away team. Midland will play the pre-game. The combined bands will play for the home side.

#### **5. Adjourn – Hales**

Michael adjourned the meeting at 7 pm.

**Submitted by: Karen Rhee**

**Next meeting: Tuesday, November 13 at 6 pm.**