

Dow High School Music Boosters Board Meeting

Tuesday, November 18 2014, 7:00 p.m.

Dow High Orchestra Room

President, Kevin Bouck; Vice President, Paul Fisher; Second Vice President, Regina Curtis;
Treasurer, Barbara Ostergaard; Secretary, Elizabeth Scott

Present at the meeting were:

Kevin Bouck, Barbara Ostergaard, Masako Nishida, Steve DeRees, Amanda Thoms, Paul Fisher, Lori Fisher, Linda Wall, Elizabeth Scott, Regina Curtis, Bob Wisler, Todd Sloggett and Jolene Short.

- 1) Call to Order- Kevin Bouck
- 2) Review and Approval of October Meeting Minutes – Scott/All

MOTION: Paul Fisher moved to accept the Minutes. Regina Curtis seconded it. All approved the motion.

- 3) Review of Treasurer's Report – Barbara Ostergaard
 - a) Tracey Kempself's payments for Washington D.C. trip are on track.
 - b) Orchestra and Choir balance sheet reviewed
 - c) No Marching Band Showcase proceeds received yet
 - d) Settlement on outstanding Disney refund check

MOTION: Paul Fisher moved to accept Treasures Report. Regina Curtis seconded it. All approved the motion.

- 4) Old Business
 - a) Internal Audit Results – Linda Wall
 - i) John Nosal, Linda Wall and Barb Ostergaard met to review the 2013-2014 fiscal year transactions for the annual audit. Eleven transactions were examined and all appeared accurate.
 - b) Looking Sharp Grant & Uniform Procurement Update – Kevin Bouck, Mr. DeRees, Ms. Thoms, Mrs. Kempself
 - i) Kevin Bouck reported that the fund has received a \$25,000 grant from the Alden and Ada Dow Foundation.
 - ii) Kevin has drafted the two reports that are required for the grants received from the Midland Area Community Foundation. He gave them to Kathy Peretz to submit by the end of the year deadline.
 - iii) Mr. DeRees reported that he met with Kathy about getting more uniforms and she asked him how many more he wanted. Mr. DeRees told the Board that he would like 170 more uniforms. Since it takes around 6 months to receive the uniforms, Mr. DeRees was instructed that he should contact Kathy to purchase the additional uniforms right away; the sponsors want to see that the uniforms have been purchased and the Band in those uniforms.
 - iv) Ms. Thoms restated that Concert skirts (size small) are needed. The number of skirts and sizes will be determined and then a purchase order will be submitted. All new concert *shirts* have already been purchased.
 - c) Equipment Trailer Update – Todd Sloggett, Kevin Bouck, Bob Wisler
 - i) Bob Wisler reported that a lot of design work went into the back of the trailer with more space for additional sponsors. Kelly Wall of Greystone Homes will be donating the labor to customize the interior of the trailer. Discussion and planning is underway.

- ii) The Band trailer will be in Santa parade.
- iii) Bob asked if the Booster club could purchase a large garden wagon to carry equipment back and forth from the trailer and for water during the Memorial Day Parade. Bob says wagons cost about \$70-\$80. Paul stated that money from the trailer budget for the interior work could absorb the cost. There was discussion about purchasing two wagons instead of only one.

MOTION Kevin Bouck motioned that \$250 be allocated for the purchase of two industrial strength wagons for the use of carrying equipment and supplies. Regina Curtis seconded the motion. All approved.

d) Fruit Sale Update – Regina Curtis

- i) Kickoff is Wednesday, November 23.
- ii) Coordinators are getting logistics arranged and organizing their help

5) Director Reports – Mr. DeRees, Ms. Thoms, Mrs. Kempzell

a) Mr. DeRees

- i) Upcoming performances/Events: Green Band Gold Band Split has been determined; the concert bands are getting ready for concert, Thursday, December 11.
- ii) Anticipated Needs/Wish list: get as many uniforms as possible
- iii) Other: Jazz Band at CMU needs \$550.
- iv) Other things are going quite well.

b) Ms. Thoms

- i) Upcoming performances/Events: Solo & Ensemble Monday, Dec 1 due date. Love Light trees
- ii) DHS Winter Concert
- iii) Dec 17 Honors Orchestra at Midland Center for the Arts with Youth Choir
- iv) Anticipated Needs/Wish list: none beyond what has already been discussed. She is changing out a bunch of cello strings with a bunch of kids in the near future.

c) Mrs. Kempzell was not present

6) New Business

a) Band rain coats – Linda Wall

i) She reported:

- (1) \$12,000 for bare bones rain coats with no lining and snaps that will not be very durable
- (2) \$18,000 for a nice raincoat with a lining, a zipper, an inside pocket for music folio and imprinting, along with double extra-large coats free and free shipping.
 - (a) This estimate came from the John Francis Company and he's very enthusiastic to get the order.
 - (b) Paul asked if we could get other bids or estimates. Linda says the company we have now was giving about \$3,000 discount.
 - (c) Discussion on how the money could be raised: Paul proposed to use any remaining Looking Sharp funds. Kevin mentioned the great response we had on the trailer promotion and that we could possibly have a "protect the investment" promotion.
 - (d)

b) Drum major ladder/tower – Kevin Bouck/Mr. DeRees

- i) Now that we have a trailer we could purchase a better ladder.
- ii) DeRees says he's looking at a nice one that would cost a couple of thousand dollars and could fold up.
- iii) Discussion arose about the possibility of using the same platform/ladder that Midland High is using. Since it's The Midland Community Stadium, why couldn't both high schools use

the same platform? That way we wouldn't have to transport a ladder and we would save money.

Kevin asked Mr. DeRees to look into this.

7) Meeting adjourned by Kevin Bouck, all agreed.